

Payroll List

Department : HR

Salary Date	Salary Period From	Salary Period To	Department	Employee ID	Surname (Eng)	First Name (Eng)	Name (Chi)	Bank A/C No.	Amount before MPF	Employer Mandatory Contribution	Employer Voluntary Contribution	Employee Mandatory Contribution	Employee Voluntary Contribution	Net Amount
2007/06/08	2007/06/01	2007/06/30	HR	A0001	Chan	Tai Man	陳大文	043506123455678	22,680.00	1,000.00	0.00	1,000.00	0.00	21,680.00
2007/06/08	2007/06/01	2007/06/30	HR	A0002	Lee	Yee Man	李二汶	123-456-xxx-1	14,500.00	725.00	0.00	725.00	0.00	13,775.00
2007/06/08	2007/06/01	2007/06/30	HR	A0003	Staff	3	員工3	123-456-xxx-2	14,700.00	700.00	700.00	700.00	700.00	13,300.00
2007/06/08	2007/06/01	2007/06/30	HR	A0004	Staff	4	員工4	123-456-xxx-3	14,175.00	675.00	675.00	675.00	675.00	12,825.00
2007/06/08	2007/06/01	2007/06/30	HR	A0005	Staff	5	員工5	123-456-xxx-4	13,650.00	650.00	650.00	650.00	650.00	12,350.00
Total :									79,705.00	3,750.00	2,025.00	3,750.00	2,025.00	73,930.00

Department : IT

Salary Date	Salary Period From	Salary Period To	Department	Employee ID	Surname (Eng)	First Name (Eng)	Name (Chi)	Bank A/C No.	Amount before MPF	Employer Mandatory Contribution	Employer Voluntary Contribution	Employee Mandatory Contribution	Employee Voluntary Contribution	Net Amount
2007/06/08	2007/06/01	2007/06/30	IT	A0022	Staff	22	員工22	123-456-xxx-21	13,650.00	650.00	650.00	650.00	650.00	12,350.00
2007/06/08	2007/06/01	2007/06/30	IT	A0023	Staff	23	員工23	123-456-xxx-22	13,125.00	625.00	625.00	625.00	625.00	11,875.00
2007/06/08	2007/06/01	2007/06/30	IT	A0024	Staff	24	員工24	123-456-xxx-23	12,600.00	600.00	600.00	600.00	600.00	11,400.00
Total :									39,375.00	1,875.00	1,875.00	1,875.00	1,875.00	35,625.00

Department : Support

Salary Date	Salary Period From	Salary Period To	Department	Employee ID	Surname (Eng)	First Name (Eng)	Name (Chi)	Bank A/C No.	Amount before MPF	Employer Mandatory Contribution	Employer Voluntary Contribution	Employee Mandatory Contribution	Employee Voluntary Contribution	Net Amount
2007/06/08	2007/06/01	2007/06/30	Support	A0025	Staff	25	員工25	123-456-xxx-24	12,075.00	575.00	575.00	575.00	575.00	10,925.00
2007/06/08	2007/06/01	2007/06/30	Support	A0026	Staff	26	員工26	123-456-xxx-25	11,550.00	550.00	550.00	550.00	550.00	10,450.00
2007/06/08	2007/06/01	2007/06/30	Support	A0027	Staff	27	員工27	123-456-xxx-26	11,025.00	525.00	525.00	525.00	525.00	9,975.00
2007/06/08	2007/06/01	2007/06/30	Support	A0028	Staff	28	員工28	123-456-xxx-27	10,500.00	500.00	500.00	500.00	500.00	9,500.00
2007/06/08	2007/06/01	2007/06/30	Support	A0029	Staff	29	員工29	123-456-xxx-28	9,975.00	475.00	475.00	475.00	475.00	9,025.00
2007/06/08	2007/06/01	2007/06/30	Support	A0030	Staff	30	員工30	123-456-xxx-29	9,450.00	450.00	450.00	450.00	450.00	8,550.00
Total :									64,575.00	3,075.00	3,075.00	3,075.00	3,075.00	58,425.00

Payroll Detail List

Department : HR

Salary Date	Salary Period From	Salary Period To	Department	Employee ID	Surname (Eng)	First Name (Eng)	Name (Chi)	Basic Salary	Meal Allowance	Normal OT	Overnight OT	Early Leave	Late Deduction	Sick Leave	MPF Contribution	Grand Total
2007/06/08	2007/06/01	2007/06/30	HR	A0001	Chan	Tai Man	陳大文	21,500.00	780.00	400.00	0.00	0.00	0.00	0.00	-1,000.00	21,680.00
2007/06/08	2007/06/01	2007/06/30	HR	A0002	Lee	Yee Man	李二汶	14,500.00	0.00	0.00	0.00	0.00	0.00	0.00	-725.00	13,775.00
2007/06/08	2007/06/01	2007/06/30	HR	A0003	Staff	3	員工3	14,000.00	0.00	0.00	0.00	0.00	0.00	0.00	-700.00	13,300.00
2007/06/08	2007/06/01	2007/06/30	HR	A0004	Staff	4	員工4	13,500.00	0.00	0.00	0.00	0.00	0.00	0.00	-675.00	12,825.00
2007/06/08	2007/06/01	2007/06/30	HR	A0005	Staff	5	員工5	13,000.00	0.00	0.00	0.00	0.00	0.00	0.00	-650.00	12,350.00
Total :								76,500.00	780.00	400.00	0.00	0.00	0.00	0.00	-3,750.00	73,930.00

Department : IT

Salary Date	Salary Period From	Salary Period To	Department	Employee ID	Surname (Eng)	First Name (Eng)	Name (Chi)	Basic Salary	Meal Allowance	Normal OT	Overnight OT	Early Leave	Late Deduction	Sick Leave	MPF Contribution	Grand Total
2007/06/08	2007/06/01	2007/06/30	IT	A0022	Staff	22	員工22	13,000.00	0.00	0.00	0.00	0.00	0.00	0.00	-650.00	12,350.00
2007/06/08	2007/06/01	2007/06/30	IT	A0023	Staff	23	員工23	12,500.00	0.00	0.00	0.00	0.00	0.00	0.00	-625.00	11,875.00
2007/06/08	2007/06/01	2007/06/30	IT	A0024	Staff	24	員工24	12,000.00	0.00	0.00	0.00	0.00	0.00	0.00	-600.00	11,400.00
Total :								37,500.00	0.00	0.00	0.00	0.00	0.00	0.00	-1,875.00	35,625.00

Department : Support

Salary Date	Salary Period From	Salary Period To	Department	Employee ID	Surname (Eng)	First Name (Eng)	Name (Chi)	Basic Salary	Meal Allowance	Normal OT	Overnight OT	Early Leave	Late Deduction	Sick Leave	MPF Contribution	Grand Total
2007/06/08	2007/06/01	2007/06/30	Support	A0025	Staff	25	員工25	11,500.00	0.00	0.00	0.00	0.00	0.00	0.00	-575.00	10,925.00
2007/06/08	2007/06/01	2007/06/30	Support	A0026	Staff	26	員工26	11,000.00	0.00	0.00	0.00	0.00	0.00	0.00	-550.00	10,450.00
2007/06/08	2007/06/01	2007/06/30	Support	A0027	Staff	27	員工27	10,500.00	0.00	0.00	0.00	0.00	0.00	0.00	-525.00	9,975.00
2007/06/08	2007/06/01	2007/06/30	Support	A0028	Staff	28	員工28	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	-500.00	9,500.00
2007/06/08	2007/06/01	2007/06/30	Support	A0029	Staff	29	員工29	9,500.00	0.00	0.00	0.00	0.00	0.00	0.00	-475.00	9,025.00
2007/06/08	2007/06/01	2007/06/30	Support	A0030	Staff	30	員工30	9,000.00	0.00	0.00	0.00	0.00	0.00	0.00	-450.00	8,550.00
Total :								61,500.00	0.00	0.00	0.00	0.00	0.00	0.00	-3,075.00	58,425.00

Payroll Detail List

Department: Accounts

Salary Date	Salary Period From	Salary Period To	Employee ID	Employee Name	Nickname	Statutory Hourly Wage	Actual Working Hrs	Counted Working Hrs	OT Hrs	No of Pay Holiday	Statutory Minimum Wage	Working Hrs Wage	Non-Working Hrs Wage	Basic Salary	Bonus	Meal Allowance	Normal OT	Overnight OT	AL Compensation	Late Deduction	SL Deduction	NPL Deduction	Maternity Leave	Minimum Wage Compensation	Sub-total	MPF Contribution	Grand Total	
2006/08/01	2006/07/01	2006/07/31	A0003	Staff 3	Raymond	28.00	168.00	160.00	3.00	10.00	4,564.00	4,003.55	1,906.45	6,200.00	0.00	180.00	180.00	0.00	0.00	-50.00	0.00	-600.00	0.00	560.45	6,470.45	-323.52	6,146.93	
2006/08/01	2006/07/01	2006/07/31	A0004	Staff 4	Sam	28.00	210.00	180.00	20.00	8.00	5,600.00	10,728.39	3,731.61	13,000.00	0.00	260.00	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,460.00	-723.00	13,737.00
2006/08/01	2006/07/01	2006/07/31	A0005	Staff 5	Tom	28.00	224.00	180.00	20.00	8.00	5,600.00	9,838.06	3,421.94	12,000.00	0.00	260.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,260.00	-663.00	12,597.00
Total:						84.00	602.00	520.00	43.00	26.00	15,764.00	24,570.00	9,060.00	31,200.00	0.00	700.00	2,380.00	0.00	0.00	-50.00	0.00	-600.00	0.00	560.45	34,190.45	-1,709.52	32,480.93	

Department: Admin

Salary Date	Salary Period From	Salary Period To	Employee ID	Employee Name	Nickname	Statutory Hourly Wage	Actual Working Hrs	Counted Working Hrs	OT Hrs	No of Pay Holiday	Statutory Minimum Wage	Working Hrs Wage	Non-Working Hrs Wage	Basic Salary	Bonus	Meal Allowance	Normal OT	Overnight OT	AL Compensation	Late Deduction	SL Deduction	NPL Deduction	Maternity Leave	Minimum Wage Compensation	Sub-total	MPF Contribution	Grand Total	
2006/08/01	2006/07/01	2006/07/31	A0006	Staff 6	Mary	28.00	225.00	214.00	3.00	4.00	6,076.00	5,147.42	762.58	6,200.00	0.00	180.00	180.00	0.00	0.00	-50.00	0.00	-600.00	0.00	928.58	6,838.58	-341.93	6,496.65	
2006/08/01	2006/07/01	2006/07/31	A0007	Staff 7	Tina	28.00	208.00	160.00	20.00	4.00	5,040.00	12,594.19	1,865.81	13,000.00	0.00	260.00	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,460.00	-723.00	13,737.00
2006/08/01	2006/07/01	2006/07/31	A0008	Staff 8	Sue	28.00	199.00	160.00	20.00	4.00	5,040.00	11,287.74	1,672.26	11,500.00	0.00	260.00	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,960.00	-648.00	12,312.00
Total:						84.00	632.00	534.00	43.00	12.00	16,156.00	29,029.35	4,300.65	30,700.00	0.00	700.00	2,580.00	0.00	0.00	-50.00	0.00	-600.00	0.00	928.58	34,258.58	-1,712.93	32,545.65	

Department: HR

Salary Date	Salary Period From	Salary Period To	Employee ID	Employee Name	Nickname	Statutory Hourly Wage	Actual Working Hrs	Counted Working Hrs	OT Hrs	No of Pay Holiday	Statutory Minimum Wage	Working Hrs Wage	Non-Working Hrs Wage	Basic Salary	Bonus	Meal Allowance	Normal OT	Overnight OT	AL Compensation	Late Deduction	SL Deduction	NPL Deduction	Maternity Leave	Minimum Wage Compensation	Sub-total	MPF Contribution	Grand Total	
2006/08/01	2006/07/01	2006/07/31	A0009	Staff 9	John	28.00	245.00	200.00	3.00	4.00	5,684.00	7,150.65	1,059.35	8,500.00	0.00	180.00	180.00	0.00	0.00	-50.00	0.00	-600.00	0.00	0.00	8,210.00	-410.50	7,799.50	
2006/08/01	2006/07/01	2006/07/31	A0010	Staff 10	Mary	28.00	245.00	200.00	20.00	4.00	6,160.00	9,110.32	1,349.68	9,000.00	0.00	260.00	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,460.00	-523.00	9,937.00
2006/08/01	2006/07/01	2006/07/31	A0011	Staff 11	Angus	28.00	245.00	200.00	20.00	4.00	6,160.00	10,852.26	1,607.74	11,000.00	0.00	260.00	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,460.00	-623.00	11,837.00
Total:						84.00	735.00	600.00	43.00	12.00	18,004.00	27,113.23	4,016.77	28,500.00	0.00	700.00	2,580.00	0.00	0.00	-50.00	0.00	-600.00	0.00	0.00	31,130.00	-1,556.50	29,573.50	

ecPayroll Demo Company

員工每期糧單

員工編號 A0002 員工姓名 CHAN TAI MAN (陳大文)
 員工分類 Class = 月薪
 薪金 Basic Salary = \$10,000.0
 發薪日期 5/2/2010 薪金計算日期 由 01 Jan 2010 至 31 Jan 2010

基本薪金	Basic Salary	=	\$10,000.0
加班	O.T. 4.00 Hrs	=	\$200.0
遲到(小時)	Late 0.50 Hrs	=	-\$100.0
早退	Early Leave 0.00 Hrs	=	\$0.0
其他調整	Other Adjustment	=	\$0.0
<hr/>			
金額(未扣除公積金)	Amount (Before Provident Fund)	=	\$10,100.0
公積金	Provident Fund	=	\$505.0
本期工資	Total Amount For This Period	=	<u>\$9,595.0</u>

本年度尚餘年假 共 8.0 天

公積金付款結算書 Provident Fund Remittance Advice

	強積金(公司) MPF(employer)	強積金(僱員) MPF(employee)	自願供款(公司) Voluntary(employer)	自願供款(僱員) Voluntary(employee)
本期	\$505.0	\$505.0	\$0.0	\$0.0
累積	\$505.0	\$505.0	\$0.0	\$0.0

ecPayroll Demo Company**PAYROLL ADVICE****Employee No.:** A0001**Name:** Chan Tai Man**Department:** Accounts**Position:** Clerk**Salary Date:** 2010/02/05**Salary Period:** 2010/01/01 - 2010/01/31

Item Name	Remark	
Basic Salary		10000.00
Carfare		0.00
Allowance		0.00
OT Payment		200.00
Year End Payment		0.00
Late Deduction		(100.00)
Other Adjustment		0.00
Double Pay		0.00
Bonus		0.00
Sub Total		10100.00
MPF		(505.00)
Net Total		<u>HK\$9,595.00</u>

ecPayroll Demo公司
ecPayroll Demo Company

薪金通知單

姓名：陳大文

月份：1/1/2010 - 31/1/2010

職位：文員

工資計算	扣除	有薪年假天數:
薪金: (每月) HK\$10,000.00	遲到早退:(與超時分鐘抵消後的分鐘) 60.0 /分鐘= HK\$100.00	5.0 天
超時(O.T.) (與遲到早退分鐘抵消後的分鐘) 240.0 /分鐘= HK\$200.00	病假(扣1/5): 1.0 /天 = HK\$80.00	MPF 供款日期: 1/1/2010 - 31/1/2010
補 假: 0.0 /天 = HK\$0.00	事 假: 0.0 /天 = HK\$0.00	MPF 供款日: 10/2/2010
交通津貼: (每月) HK\$300.00	僱員MPF 供款 10,320.00 x 5% = HK\$516.00	僱主MPF 供款 HK\$516.00
其 他: /分鐘=	僱員自願性供款 HK\$0.00	僱主自願性供款 HK\$0.00
小計 HK\$10,500.00	小計 HK\$696.00	合計MPF 供款:
合計應得工資 HK\$9,804.00		HK\$1,032.00
備注:		
日 期: _____	製 單: <u>會計部</u>	員工簽收: _____
	核准人: _____	日 期: _____

ecPayroll Demo Company

PAYROLL ADVICE

Employee No.: A0003

Name: Chan Tai Man

Department: Accounts

Salary Date: 2006/08/01

Position: Clerk

Salary Period: 2006/07/01 - 2006/07/31

Item Name	Remark	Amount
Basic Salary		6,200.00
Bonus		0.00
Meal Allowance		180.00
Normal OT		180.00
Overnight OT		0.00
AL Compensation		0.00
		6,560.00
Late Deduction		-50.00
SL Deduction		0.00
NPL Deduction		-600.00
Maternity Leave		0.00
		-650.00
		5,910.00
Minimum Wage Compensation	* Refer to the details below	560.45
		6,470.45
Sub-total		6,470.45
MPF Contribution		-323.52
Grand Total		6,146.93

Minimum Wage Compensation Details

Statutory Hourly Wage		28.00
Monthly Counted Working Hour		160.00
Monthly Counted OT Hour		3.00
No of Pay Holiday		10.00
Statutory Minimum Wage (SMW)	([Monthly Counted Working Hour + OT Hour] * Statutory Hourly Wage)	4,564.00
Working Hour Wages		4,003.55
Non-working Hour Wages	(No of Pay Holiday * Daily Wage)	1,906.45
Minimum Wage Compensation	(SMW - Working Hour Wages)	560.45

MPF Contribution Details

Employee Mandatory Contribution	323.52
Employer Mandatory Contribution	323.52
Employee Accumulate MPF Contribution	7,328.20
Employer Accumulate MPF Contribution	7,328.20

Remittance Statement Report (Existing Staff)

Print Date : 2016/03/16 15:49

Company Name(Eng) : Headquarters

Company Name(Chi) : 總部

Date Range : From 2016/01/01 to 2016/01/31

No.	Employee Name	HKID	Contribution Period		Relevant Income (HKD)	Employer Contribution		Employee Contribution		Total Contribution		Net Amount (HKD)	Termination Detail (If applicable)				
			From (YYYY/MM/DD)	To (YYYY/MM/DD)		Mandatory (HKD)	Voluntary (HKD)	Mandatory (HKD)	Voluntary (HKD)	Mandatory (HKD)	Voluntary (HKD)		Last Date of Employment (yyyy/mm/dd)	Withdrawal Reason	any LSP/SP paid to the relevant member		LSP/SP paid by Employer
	Chan Tai Man	Q713871(3)	2016/01/01	2016/01/31	21,500.00	1,075.00	0.00	1,075.00	0.00	2,150.00	0.00	20,425.00			<input type="checkbox"/> LSP	<input type="checkbox"/> SP	
	Lee Yee Man	X258333(5)	2016/01/01	2016/01/31	14,500.00	725.00	0.00	725.00	0.00	1,450.00	0.00	13,775.00			<input type="checkbox"/> LSP	<input type="checkbox"/> SP	
	Staff 3	S200455(2)	2016/01/01	2016/01/31	14,000.00	700.00	700.00	700.00	700.00	1,400.00	1,400.00	12,600.00			<input type="checkbox"/> LSP	<input type="checkbox"/> SP	
	Staff 4	W493787(5)	2016/01/01	2016/01/31	13,500.00	675.00	675.00	675.00	675.00	1,350.00	1,350.00	12,150.00			<input type="checkbox"/> LSP	<input type="checkbox"/> SP	
	Staff 5	K385388(8)	2016/01/01	2016/01/31	13,000.00	650.00	650.00	650.00	650.00	1,300.00	1,300.00	11,700.00			<input type="checkbox"/> LSP	<input type="checkbox"/> SP	
	Staff 6	J984745(3)	2016/01/01	2016/01/31	12,500.00	625.00	625.00	625.00	625.00	1,250.00	1,250.00	11,250.00			<input type="checkbox"/> LSP	<input type="checkbox"/> SP	
	Staff 7	M985023(1)	2016/01/01	2016/01/31	12,000.00	600.00	600.00	600.00	600.00	1,200.00	1,200.00	10,800.00			<input type="checkbox"/> LSP	<input type="checkbox"/> SP	
	Staff 8	S289794(8)	2016/01/01	2016/01/31	11,500.00	575.00	575.00	575.00	575.00	1,150.00	1,150.00	10,350.00			<input type="checkbox"/> LSP	<input type="checkbox"/> SP	
	Staff 9	M386498(2)	2016/01/01	2016/01/31	11,000.00	550.00	550.00	550.00	550.00	1,100.00	1,100.00	9,900.00			<input type="checkbox"/> LSP	<input type="checkbox"/> SP	
	Staff 10	C796151(9)	2016/01/01	2016/01/31	10,500.00	525.00	525.00	525.00	525.00	1,050.00	1,050.00	9,450.00			<input type="checkbox"/> LSP	<input type="checkbox"/> SP	
	Staff R01 Chan Siu Ming	Q546789(2)	2016/01/01	2016/01/31	10,000.00	500.00	0.00	500.00	0.00	1,000.00	0.00	9,500.00	2016/01/31	Resignation	<input checked="" type="checkbox"/> LSP	<input type="checkbox"/> SP	12,500.00
	Staff R02 Wong Man	X124567(3)	2016/01/01	2016/01/31	9,000.00	450.00	0.00	450.00	0.00	900.00	0.00	8,550.00	2016/01/31	Resignation	<input type="checkbox"/> LSP	<input checked="" type="checkbox"/> SP	5,000.00
				Total:	153,000.00	7,650.00	4,900.00	7,650.00	4,900.00	15,300.00	9,800.00	140,450.00					

Signature : _____
Employee's Authorised Signature(s) with Company

Date : _____
2016/03/16

Payroll Tax Detail List

Salary Date	Salary Period From	Salary Period To	Department	Employee ID	Surname (Eng)	First Name (Eng)	Name (Chi)	Nickname	Basic Salary	Normal OT	Commission	Bonus	Late Deduction	Sick Leave	MPF Contribution	Grand Total	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)		
2006/05/01	2006/04/01	2006/04/30	HR	A0001	Chan	Tai Man	陳太文	Ben	8000(a)	0(a)	200(d)	250(e)	-13,89(a)	-533,33(a)	-395,14 ()	7507,64 ()	7,452,78	0,00	0,00	200,00	250,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
2006/06/01	2006/05/01	2006/05/31	HR	A0001	Chan	Tai Man	陳太文	Ben	8000(a)	0(a)	200(d)	250(e)	-10(a)	-516,13(a)	-396,19 ()	7527,68 ()	7,472,87	0,00	0,00	200,00	250,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
2006/07/01	2006/06/01	2006/06/30	HR	A0001	Chan	Tai Man	陳太文	Ben	8000(a)	0(a)	200(d)	250(e)	-23,34(a)	0(a)	-421,33 ()	8005,33 ()	7,976,86	0,00	0,00	200,00	250,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
2006/08/01	2006/07/01	2006/07/31	HR	A0001	Chan	Tai Man	陳太文	Ben	8000(a)	1,80(a)	200(d)	250(e)	-48,31(a)	-258,06(a)	-467,33 ()	8876,43 ()	8,893,61	0,00	0,00	200,00	250,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
2006/09/01	2006/08/01	2006/08/31	HR	A0001	Chan	Tai Man	陳太文	Ben	8000(a)	3,60(a)	200(d)	250(e)	-35(a)	-1,290,32(a)	-374,23 ()	7110,45 ()	7,034,68	0,00	0,00	200,00	250,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
2006/10/01	2006/09/01	2006/09/30	HR	A0001	Chan	Tai Man	陳太文	Ben	8000(a)	3,60(a)	200(d)	250(e)	0(a)	-800(a)	-400,51 ()	7609,51 ()	7,560,00	0,00	0,00	200,00	250,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
2006/11/01	2006/10/01	2006/10/31	HR	A0001	Chan	Tai Man	陳太文	Ben	8000(a)	0(a)	200(d)	250(e)	-16,67(a)	0(a)	-421,67 ()	8011,66 ()	7,983,33	0,00	0,00	200,00	250,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
2006/12/01	2006/11/01	2006/11/30	HR	A0001	Chan	Tai Man	陳太文	Ben	8000(a)	0(a)	200(d)	250(e)	0(a)	0(a)	-422,51 ()	8027,51 ()	8,000,00	0,00	0,00	200,00	250,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
2007/01/01	2006/12/01	2006/12/31	HR	A0001	Chan	Tai Man	陳太文	Ben	8000(a)	0(a)	200(d)	250(e)	0(a)	0(a)	-422,51 ()	8027,51 ()	8,000,00	0,00	0,00	200,00	250,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
2007/02/01	2007/01/01	2007/01/31	HR	A0001	Chan	Tai Man	陳太文	Ben	8000(a)	0(a)	200(d)	250(e)	0(a)	0(a)	-422,51 ()	8027,51 ()	8,000,00	0,00	0,00	200,00	250,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
2007/03/01	2007/02/01	2007/02/28	HR	A0001	Chan	Tai Man	陳太文	Ben	8000(a)	0(a)	200(d)	250(e)	0(a)	0(a)	-422,51 ()	8027,51 ()	8,000,00	0,00	0,00	200,00	250,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
2007/04/01	2007/03/01	2007/03/31	HR	A0001	Chan	Tai Man	陳太文	Ben	8000(a)	0(a)	200(d)	250(e)	0(a)	0(a)	-422,51 ()	8027,51 ()	8,000,00	0,00	0,00	200,00	250,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	
Total									96,000.00	1,880.00	2,400.00	3,000.00	-107.23	-3,397.84	-4,988.74	94,786.19	94,374.93	0.00	0.00	2,400.00	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Employee One-off Payment Record Report

Print Date : 2016/03/01 17:37

Employee ID	Name (Eng)	Name (Chi)	Department	Position	Payment Item	Date	Amount	Remark
A0001	Chan Tai Man	陳大文	HR	Manager	One-off bonus	2006/07/08	500.00	
A0001	Chan Tai Man	陳大文	HR	Manager	Sales commission	2006/07/15	3,450.00	
A0002	Lee Yee Man	李二汶	HR	Assistant Manager	Extra Payment	2006/07/02	1,500.00	
A0002	Lee Yee Man	李二汶	HR	Assistant Manager	Special Bonus	2006/07/28	2,450.00	
A0006	Staff 6	員工6	Accounts	Manager	Special Bonus	2006/07/03	1,000.00	Company Bonus
A0007	Staff 7	員工7	Accounts	Assistant Manager	Special Bonus	2006/07/03	1,000.00	Company Bonus
A0008	Staff 8	員工8	Accounts	Clerk	Special Bonus	2006/07/03	1,000.00	Company Bonus
A0009	Staff 9	員工9	Accounts	Clerk	Special Bonus	2006/07/03	1,000.00	Company Bonus
A0010	Staff 10	員工10	Accounts	Clerk	Special Bonus	2006/07/03	1,000.00	Company Bonus
A0011	Staff 11	員工11	Admin	Director	Special Bonus	2006/07/03	1,000.00	Company Bonus
A0012	Staff 12	員工12	Admin	Manager	Special Bonus	2006/07/03	1,000.00	Company Bonus
A0013	Staff 13	員工13	Admin	Assistant Manager	Adjustment	2006/07/01	-500.00	Salary Adjustment
A0013	Staff 13	員工13	Admin	Assistant Manager	Special Bonus	2006/07/03	1,000.00	Company Bonus
A0014	Staff 14	員工14	Admin	Clerk	Special Bonus	2006/07/03	1,000.00	Company Bonus
A0015	Staff 15	員工15	Admin	Clerk	Special Bonus	2006/07/03	1,000.00	Company Bonus

Total Count: 15

Total Amount: 17,400.00