

**MANDATORY PROVIDENT FUND SCHEMES ORDINANCE(CAP.485)
REMITTANCE STATEMENT**

Contribution Period : 01/04/2002 to 30/04/2002 Name of Scheme : HSBC MANDATORY P.F. SUPERTRUST PLUS
 Name of Employer : Headquarters Scheme Registration No. : 1234567
 Name of Contact Person : Chan Tai Man
 Company Address : 23/F, Headquarters Building, 1 Shatin Road, Shatin
 Employer's Telephone No. : 2332 2332
 Employer Participation No. : 112304

Part II - For Existing Employees

Seq. no.	Name Class no.	Date joined scheme	HKID no. / Passport no.	Relevant Contribution period (dd/mm/yyyy)	Relevant Income (\$)	Amount to be contributed for the current contribution period(HKD)		Mandatory Contribution		Voluntary Contribution		Last employment date (dd/mm/yyyy)	Payment date of last income (dd/mm/yyyy)	Term. Reason code
						Employer (5%)	Employee (5%)	Employer	Employee					
1	Chan Tai Man	05/01/2004	Q713871(3)	01/04/2002 - 30/04/2002	7,000.00	350.00	350.00	0.00	0.00					
2	Lee Yee Man		X258333(5)	01/04/2002 - 30/04/2002	6,200.00	310.00	310.00	0.00	0.00					
3	Staff 22		H485481(2)	01/04/2002 - 30/04/2002	13,000.00	650.00	650.00	650.00	650.00					
4	Staff 23		W252584(7)	01/04/2002 - 30/04/2002	12,500.00	625.00	625.00	625.00	625.00					
5	Staff 24		I188384(9)	01/04/2002 - 30/04/2002	12,000.00	600.00	600.00	600.00	600.00					
sub-Total :						2,535.00	2,535.00	1,875.00	1,875.00					
Total :						5,070.00		3,750.00						

(Signature of Employer) _____ Date: 02/05/2002

**MANDATORY PROVIDENT FUND SCHEMES ORDINANCE(CAP.485)
REMITTANCE STATEMENT**

Contribution Period : 01/03/2002 to 31/03/2002
 Name of Employer : Headquarters
 Name of Contact Person : Chan Tai Man
 Company Address : 23/F, Headquarters Building, 1 Shatin Road, Shatin
 Employer's Telephone No. : 2332 2332
 Employer Participation No. : 112304

Name of Scheme : HSBC MANDATORY P.F. SUPERTRUST PLUS
 Scheme Registration No. : 01234567

Part I - For New Employees

Seq. no.	Name Class no.	Date joined scheme	HKID no. / Passport no.	Relevant Contribution period (dd/mm/yyyy)	Relevant Income (\$)	Amount to be contributed for the current contribution period(HKD)				Last employment date (dd/mm/yyyy)	Payment date of last income (dd/mm/yyyy)	Term. Reason code
						Mandatory Contribution Employer (5%)	Mandatory Contribution Employee (5%)	Voluntary Contribution Employer	Voluntary Contribution Employee			
1	Chan Tai Man	05/01/2004	Q713871(3)	01/01/2002 - 31/01/2002	6,096.77	304.84	0.00	0.00	0.00			
2	Chan Tai Man	05/01/2004	Q713871(3)	01/02/2002 - 28/02/2002	7,000.00	350.00	350.00	0.00	0.00			
3	Chan Tai Man	05/01/2004	Q713871(3)	01/03/2002 - 31/03/2002	7,000.00	350.00	350.00	0.00	0.00			
4	Lee Yee Man		X258333(5)	01/01/2002 - 31/01/2002	5,400.00	270.00	0.00	0.00	0.00			
5	Lee Yee Man		X258333(5)	01/02/2002 - 28/02/2002	6,200.00	310.00	310.00	0.00	0.00			
6	Lee Yee Man		X258333(5)	01/03/2002 - 31/03/2002	6,200.00	310.00	310.00	0.00	0.00			
sub-Total :						1,894.84	1,320.00	0.00	0.00			
Total :						3,214.84		0.00				

(Signature of Employer) _____ Date: 01/04/2002

東亞(強積金)集成信託計劃
BEA (MPF) Master Trust Scheme
付款結算書
Remittance Statement

僱主名稱
Name of Employer : Headquarters

計劃編號
Scheme No. : 01234567

聯絡人姓名
Name of Contact Person : Chan Tai Man

供款期
Contribution Period : 由 01/04/2002 至 30/04/2002
From : (日/月/年) To : (日/月/年)
(dd/mm/yyyy) (dd/mm/yyyy)

僱主代號(如有)
Employer Code (If any) : 112304

電話號碼
Telephone No. : 2332 2332

第 II 部分 - 適用於現有僱員

Part II - For Existing Employees

編號 No.	僱員姓名 name of Employee (Surname First)	身份證號碼 或 計劃成員編號 HKID Card No. or Scheme Membership No.	有關供款期 Relevant Contribution Period		有關入息 Relevant Income (HK\$)	計劃入息 Scheme Salary (HK\$)	僱主供款 For Employer's Contributions		僱員供款 For Employee's Contributions		總計 Total(HK\$)		發薪實額 Net Pay(HK\$)	終止受僱日期 Date of Cessation (日/月/年) (dd/mm/yyyy)
			僱主供款 For Employer's Contributions (日/月/年) (dd/mm/yyyy)	僱員供款 For Employee's Contributions (日/月/年) (dd/mm/yyyy)			計算 強制性供款用 For Calculation of Mandatory Contributions	計算 自願性供款用 (如適用) For Calculation of Voluntary Contributions (If applicable)	(a) 強制性供款 Mandatory Contributions (HK\$)	(b) 自願性供款 Voluntary Contributions (HK\$)	(c) 強制性供款 Mandatory Contributions (HK\$)	(d) 自願性供款 Voluntary Contributions (HK\$)		
1	Chan Tai Man	Q713871(3)	01/04/2002 - 30/04/2002	01/04/2002 - 30/04/2002	7,000.00		350.00	0.00	350.00	0.00	700.00	0.00	6,650.00	
2	Lee Yee Man	X258333(5)	01/04/2002 - 30/04/2002	01/04/2002 - 30/04/2002	6,200.00		310.00	0.00	310.00	0.00	620.00	0.00	5,890.00	
3	Staff 22	H485481(2)	01/04/2002 - 30/04/2002	01/04/2002 - 30/04/2002	13,000.00		650.00	650.00	650.00	650.00	1,300.00	1,300.00	11,700.00	
4	Staff 23	W252584(7)	01/04/2002 - 30/04/2002	01/04/2002 - 30/04/2002	12,500.00		625.00	625.00	625.00	625.00	1,250.00	1,250.00	11,250.00	
5	Staff 24	I188384(9)	01/04/2002 - 30/04/2002	01/04/2002 - 30/04/2002	12,000.00		600.00	600.00	600.00	600.00	1,200.00	1,200.00	10,800.00	
小計 Sub-total:							2,535.00	1,875.00	2,535.00	1,875.00	5,070.00	3,750.00	46,290.00	

僱主授權簽署及公司印章
Employer's Authorised Signature(s) with Company Chop

日期
Date : 02/05/2002

東亞(強積金)集成信託計劃
BEA (MPF) Master Trust Scheme
付款結算書
Remittance Statement

僱主名稱
Name of Employer : Headquarters

計劃編號
Scheme No. : 01234567

聯絡人姓名
Name of Contact Person : Chan Tai Man

供款期
Contribution Period : 由 From : 1/3/2002 至 To : 31/3/2011
(日/月/年) (日/月/年)
(dd/mm/yyyy) (dd/mm/yyyy)

僱主代號(如有)
Employer Code (If any) : 112304

電話號碼
Telephone No. : 2332 2332

第 I 部分 - 適用於新入職僱員
Part I - For New Employees

編號 No.	僱員姓名 name of Employee (Surname First)	身份證號碼 或 計劃成員編號 HKID Card No. or Scheme Membership No.	有關供款期 Relevant Contribution Period		有關入息 Relevant Income (HK\$)	計劃入息 Scheme Salary (HK\$)	僱主供款 For Employer's Contributions		僱員供款 For Employee's Contributions		總計 Total(HK\$)		發薪實額 Net Pay(HK\$)	受僱日期 Date of Employment (日/月/年) (dd/mm/yyyy)
			僱主供款 For Employer's Contributions (日/月/年) (dd/mm/yyyy)	僱員供款 For Employee's Contributions (日/月/年) (dd/mm/yyyy)			計算 強制性供款用 For Calculation of Mandatory Contributions	計算 自願性供款用 (如適用) For Calculation of Voluntary Contributions (If applicable)	(a) 強制性供款 Mandatory Contributions (HK\$)	(b) 自願性供款 Voluntary Contributions (HK\$)	(c) 強制性供款 Mandatory Contributions (HK\$)	(d) 自願性供款 Voluntary Contributions (HK\$)		
1	Chan Tai Man	Q713871(3)	01/01/2002 - 31/01/2002		6,096.77		304.84	0.00	0.00	0.00	304.84	0.00	6,096.77	
2	Chan Tai Man	Q713871(3)	01/02/2002 - 28/02/2002	01/02/2002 - 28/02/2002	7,000.00		350.00	0.00	350.00	0.00	700.00	0.00	6,650.00	
3	Chan Tai Man	Q713871(3)	01/03/2002 - 31/03/2002	01/03/2002 - 31/03/2002	7,000.00		350.00	0.00	350.00	0.00	700.00	0.00	6,650.00	
4	Lee Yee Man	X258333(5)	01/01/2002 - 31/01/2002		5,400.00		270.00	0.00	0.00	0.00	270.00	0.00	5,400.00	
5	Lee Yee Man	X258333(5)	01/02/2002 - 28/02/2002	01/02/2002 - 28/02/2002	6,200.00		310.00	0.00	310.00	0.00	620.00	0.00	5,890.00	
6	Lee Yee Man	X258333(5)	01/03/2002 - 31/03/2002	01/03/2002 - 31/03/2002	6,200.00		310.00	0.00	310.00	0.00	620.00	0.00	5,890.00	
小計 Sub-total:							1,894.84	0.00	1,320.00	0.00	3,214.84	0.00	36,576.77	

僱主授權簽署及公司印章
Employer's Authorised Signature(s) with Company Chop

日期
Date :

1/4/2002

NOTIFICATION
(Under Section 52(4) of the Inland Revenue Ordinance, Chapter 112)
BY AN EMPLOYER OF AN EMPLOYEE WHO COMMENCES TO BE EMPLOYED

Employer's Return File No : 6K1-12345676

12345676 ****

Name of Employer : ABC Company Limited

Address : Unit 16, 7/F., Technology Park, 18 On Lai Street, Shatin, New Territories, Hong Kong

Particulars of the Employee :-

1. Name of Employee : Mr. CHAN TAI MAN **CHAN, TAI MAN ******
2. Employee's salaries tax file no. with IRD : 4567890
3. (a) H.K. identity Card Number : **A123456(2) ******
(b) Passport number and country of issue :
4. Sex (M = Male, F = Female) : **M ******
5. Marital status (1 = Single / Widowed / Divorced / Separated, 2 = Married) : **2 ******
6. (a) If married, full name of spouse : LEE MAN MAN
(b) Spouse's H.K. Identity Card Number : Z279245(8)
/ Passport Number and country of issue :
7. Residential address : Room 165, DD Building, Mong Kok, Kowloon, Hong Kong
8. Correspondence address : Same as above
9. (a) Capacity in which employed : MANAGER
(b) If part time, the name of his / her principal employer
10. Date of commencement of employment : **05/01/2002 ******
11. Terms of employment
 - (a) Monthly rate of fixed remuneration : **HK\$ 15,000 ******
 - (b) Monthly rate of allowances (e.g. cost of living) :
 - (c) Fluctuating emoluments (e.g. commission, bonus, gratuity) :
 - (d) Particulars of place of residence : **0 ******
(0 = No Place of Residence provided, 1 = Place of Residence provided by employer)
Address :

Nature :

Rent paid to landlord by employer :
Rent paid to landlord by employee :
Rent refunded to employee :
Rent paid to employer by employee :
12. Name and address of previous Hong Kong employer :
13. Whether the employee was wholly or partly paid by an overseas company
either in Hong Kong or overseas : (0 = No, 1 = Yes) **0 ******
If yes, please state :
Name of the overseas company :
Address :
14. Whether the employee has been conditionally granted a share option prior to commencing to be
employed in Hong Kong, which can be exercised after rendering services in Hong Kong
(0 = No, 1 = Yes) ... (THIS BOX MUST BE COMPLETED)
If yes, supply information, as an attachment, on details of the number and type of shares covered by the
option, the consideration (if any) paid for the grant of the option, the consideration required to exercise
the option and the period within which the option must be exercised.

Signature :
I.R.56E

Name :

Designation :

Date :

NOTIFICATION
(Under Section 52(5) of the Inland Revenue Ordinance, Chapter 112)
BY AN EMPLOYER OF AN EMPLOYEE WHO IS ABOUT TO CEASE TO BE EMPLOYED

Employer's Return File No : 6K1-12345676 **12345676 ******

Name of Employer : Chan Tai Man

Address : Unit 16, 7/F., Technology Park, 18 On Lai Street, Shatin, New Territories, Hong Kong

Particulars of the Employee :

1. Name of Employee : Ms. CHAN E MAN **CHAN ******

2. Employee's Tax file no. with this Department : 1234567890ABC

3. (a) H.K. Identity Card Number :

A123456(5) ****

(b) Passport number and country of issue :

4. Sex (M = Male, F = Female) :

F ****

5. Marital status (1 = Single / Widowed / Divorced / Separated, 2 = Married) :

2 ****

6. (a) If married, full name of spouse : CHAN TAI MAN

(b) Spouse's H.K. Identity Card Number / Passport Number and country of issue: Z279245(2)

7. Residential address : Unit 11, 7/F., Technology Park, 18 On Lai Street, Shatin, New Territories, Hong Kong

8. Correspondence address : Unit 10, 7/F., Technology Park, 18 On Lai Street, Shatin, New Territories, Hong Kong

9. (a) Capacity in which employed : CLERK

(b) If part time, the name of his / her principal employer :

10. Expected date of cessation of employment : 20/09/2008

11. Period of employment from the 1 April last to the last date of employment :

02/08/2008 to 25/10/2008 ****

12. Reason for cessation : WB-Withdrawal

13. Details of income from the 1 April last to the last date of employment :

Particulars	Period	Amount (HK\$)
(a) Salary / Wages / Director's Fee / Pensions	02/08/2008 - 25/10/2008	1,004,700
(b) Leave Pay	02/08/2008 - 25/10/2008	600
(c) Commission / Fees	02/08/2008 - 25/10/2008	400
(d) Back Pay, Terminal Awards and gratuities, etc.	02/08/2008 - 25/10/2008	1,800
(e) Certain Payments from retirement Schemes	02/08/2008 - 25/10/2008	2,100
(f) Salaries Tax Paid by Employer	02/08/2008 - 25/10/2008	2,400
(g) Gain realized under share option scheme	02/08/2008 - 25/10/2008	3,000
(h) Other Rewards, Allowances, or Perquisites e.g. Bonus, Education Benefits, Shares	02/08/2008 - 25/10/2008	7,500
(i) Payments that have not been declared above but which will be made AFTER the employee has left employment are :		
Total :		<u>1,022,500</u> ****

14. Particulars of Place of Residence provided :

(0 = No Place of Residence provided, 1 = Place of Residence provided by employer) **1 ******

Address : A B

Nature : 獨立屋

Period provided : 2007-2008

Rent paid to landlord by employer : 1,000

Rent paid to landlord by employee : 3,000

Rent refunded to employee : 2,000

Rent paid to employer by employee : 4,000

15. Whether the employee was wholly or partly paid by an overseas company either in Hong Kong or overseas : (0 = No, 1 = Yes) **0 ******

If yes, please state. Name of the overseas company :

Address :

Amount (if known) (This amount must also be included in item 13)

16. Name and Address of New Employer :

17. Future Correspondence Address of Employee :

18. To the best of my knowledge, this employee will NOT be leaving Hong Kong after cessation of employment.

Signature :
I.R.56F

Name :

Designation :

Date :

NOTIFICATION

(Under Section 52(6) of the Inland Revenue Ordinance, Chapter 112)

BY AN EMPLOYER OF AN EMPLOYEE WHO IS ABOUT TO DEPART FROM HONG KONG

Employer's Return File No.: 6K1-12345676 12345676 ****

Name of Employer: Chan Tai Man

Address of Employer: Unit 16, 7/F., Technology Park, 18 On Lai Street, Shatin, New Territories, Hong Kong

PARTICULARS OF EMPLOYEE WHO WILL BE LEAVING HONG KONG

ON OR ABOUT THE _____ DAY OF _____ (Month) _____ (Year)

1. Name of Employee: Mr. CHAN TAI MAN CHAN ****

2. Employee's Tax file no. with this Department: 1234567890ABC A123456(2) ****

3. (a) H.K. Identity Card Number: _____
 (b) Passport Number and country of issue: _____

4. Sex (M = Male, F = Female): M ****

5. Marital Status (1 = Single / Widowed / Divorced / Separated, 2 = Married): 2 ****

6. (a) If married, full name of spouse: WONG SIU YAN

(b) Spouse's H.K. Identity Card Number / Passport Number and country of issue: Z279245(8)

7. Residential address: Unit 15, 7/F., Technology Park, 18 On Lai Street, Shatin, New Territories, Hong Kong

8. Correspondence address: Unit 14, 7/F., Technology Park, 18 On Lai Street, Shatin, New Territories, Hong Kong

9. (a) Capacity in which employed: GENERAL MANAGER

(b) If part time, the name of his / her principal employer: _____

10. Period of employment from the 1 April last to the last date of cessation of employment: **02/08/2008 to 25/10/2008 ******

11. If not returning, details of income paid or payable from the 1 April

last to the date of cessation of employment:

Particulars	Period	Amount (HK\$)
(a) Salary / Wages / Director's Fee / Pensions	02/08/2008 - 25/10/2008	1,004,700
(b) Leave Pay	02/08/2008 - 25/10/2008	600
(c) Commission / Fees	02/08/2008 - 25/10/2008	400
(d) Back Pay, Terminal Awards and Gratuities, etc.	02/08/2008 - 25/10/2008	1,800
(e) Certain Payments from Retirement Schemes	02/08/2008 - 25/10/2008	2,100
(f) Salaries Tax paid by Employer	02/08/2008 - 25/10/2008	2,400
(g) Gain realized under share option scheme	02/08/2008 - 25/10/2008	3,000
(h) Other Rewards, Allowances, or Perquisites e.g. Bonus, Education Benefits, Shares	02/08/2008 - 25/10/2008	7,500

(i) Payments that have not been declared above but which will be made AFTER the employee has left employment are:

Total: **1,022,500 ******

12. Particulars of Place of Residence provided:

(0 = No Place of Residence provided, 1 = Place of Residence provided by employer) 1 ****

Address: A B

Nature: 樓宇單位

Period provided: 09-10

Rent paid to landlord by employer: 1,000

Rent paid to landlord by employee: 3,000

Rent refunded to employee: 2,000

Rent paid to employer by employee: 4,000

13. Whether the employee was wholly or partly paid by an overseas company either in Hong Kong or overseas:

(0 = No, 1 = Yes) 0 ****

If yes, please state. Name of the overseas company:

Address:

Amount (if known) (This amount must also be included in item 11):

14. The employee's Salaries Tax borne by employer: Yes No

15. * Any money held under Section 52(7) of the Inland Revenue Ordinance :-

Yes, estimated amount \$ _____ ; No, the reason is _____

16. * Reason for departure :- (Please select the reason and mark a "X" in the box)

Emigrate to / retire and leave Hong Kong to reside in _____

Expatriate staff on termination of Hong Kong employment and return to home country _____ / seconded to _____

Other, please specify _____

17. * Whether the employee would return to Hong Kong

Yes, probable date of return is _____ No / Very unlikely

18. Whether the employee has any share options granted by your company or any other corporation in respect of his employment with office in your company that are not yet exercised, assigned or released. (Please select the reason and mark a "X" in the box)

Yes, no. of shares not yet exercised: _____ ; date of grant: _____ No

* Must be completed.

Signature:

Name:

Designation:

Date: